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May 1, 2009

MEDICAID MANUAL (OFI Policy Manual, Volume II) Transmittal NO.34

TO: County Departments of Family and Children Services
State DFCS Staff

FROM: Mark A. Washington, Assistant Commissioner
Division of Family and Children Services

RE: Medicaid Policy Updates/Changes

PURPOSE: For all COA's information on Iraqi/Afghani special immigrants was added to Section 2215, and the Case Record Organization section was updated with new procedures on where applications should be filed in the record and on requesting previous records from other counties.

For ABD, Appendix A1 was updated with the 2009 Q-track income limits and mileage rate. New sections were added for Personal Care Contracts and Money Follows the Person. Procedures for determining the countable value of Burial Contracts was updated in the Burial Contracts section. The MRWP/CHSS section is now the NOW/COMP section. Minor changes were made in ABD Requirements, Trust Property, and Notification.

For Family Medicaid, Section 2210 was updated to reflect that an A/R must comply with all requirements necessary to receive other benefits to which they may be entitled. Section 2215 was updated to eliminate the citizenship/identity verification requirement for any child who has received Newborn Medicaid since 2/8/06. Appendix A2 was updated with the 2009 income limits and mileage rate. Appendix J was updated with procedures for coding deprivation and completing APID screens. Minor changes were made in Family Medicaid Application processing, Application processing Overview, BCCP, Cooperation with OCSS, Treatment of Income, Penalized Individuals, Family Medicaid AU/BG Composition changes, and Family Medically Needy.

For Children in Placement, the Chafee Independence Program section was updated with procedures for handling ongoing cases. Minor changes were made in the Transition from Foster Care to Adoption Assistance Section and the Case Record Organization section.

In the Forms section, new NOW/COMP forms and the Women's Health Medicaid Review Form were added, and an updated Form 130 and Burial Exclusion form were added.

DISCUSSION:

Specific changes to the Sections are discussed briefly under the Comments Section below.

UPDATES:**MANUAL TRANSMITTAL 34**

Section	Instructions for Manual Maintenance	Page	Comments
2050	Remove and Replace	3	Added exception that PCK rebound application date is the "create date" from the VIDA system.
2065	Remove and Replace	1	Added Women's health Medicaid review form to list of acceptable applications
2132	Remove and Replace	1,2,3,4, and 9	Updated all references from MRWP/CHSS to NOW/COMP. Corrected name for Clayton county MHDDAD services.
2196	Remove and Replace	5	Added reference to Section 2720.
2198	Remove and Replace	4	Added info about how reviews are processed, and procedures for how CMD's are handled.
2205	Remove and Replace	3	Added info that is required to send to SMEU for KB decisions.
2210	Remove and Replace	2,3	Page 2, added statement that a/r must comply with all requirements set forth by agencies issuing other benefits. Page 3, added line to NOTE that statement of intent to apply for other benefits for FM is valid at application, review, and interim change; added statement that 3 month follow up is required for all ABD and FM COAs.
2215	Remove and Replace	1,9,17	Page 1, updated NOTE at bottom of the page to state that citizenship/ID verification is not required for any child who has received Newborn Medicaid since 2/8/06. Page 9, last bullet under exempt for citizenship/ID verification, changed to state that children who were on Newborn since 2/8/06 do not have to provide citizenship/ID verification. Page 17, updated chart 2215.1 with information on Iraqi and Afghani special immigrants.
2230	Remove and Replace	2,3	Page 2, added statement that assignment of rights must be done at each application and review, and that if review form is not received and interview is done by phone, DMA285 must be signed by a/r and returned. Page 3, added statement that if there are two adults in AU/BG, both would be penalized for non-cooperation with TPR.
2250	Remove and Replace	7	Under notice of non-cooperation, removed step to contact the a/r to see if good

			cause exists.
2311	Remove and Replace	3,4	Updated procedures for determining the countable value of a burial contract.
2339	Remove and Replace	5,8	Page 5-Removed "use annuity disclosure form" Page 8-corrected step number
2349	Add		New section on Personal Care Contracts.
2405	Remove and Replace	5	Added NOTE that client statement is acceptable verification for excluded income in Family Medicaid.
2657	Remove and Replace	4	Clarified that there are no penalties in RSM cases for non-cooperation with OCSS.
2701	Remove and Replace	2	Corrected 10 day adverse action to 14 day.
2714	Remove and Replace	1,2	Added step to check Databroker when adding new AU/BG members (except RSM cases)
2760	Remove and Replace	1,2,5	Page 1- Added application forms and 297A and 297M to documents that should be in Permanent Verification Section. Page 2- Added instructions for obtaining previous case records from other counties, and instructions for transferring case materials to a new volume. Page 5- updated instructions for maintaining Adoption Assistance records.
2818	Remove and Replace	3	Added procedures for maintaining ongoing Chafee cases.
2885	Remove and Replace	1, 2	Page 1- Changed MES to RMS. Page 2- Added procedure and list of required documents for transitioning from FC to AA.
2939	Add		New section for money follows the person.
Appendix A1	Add		Updated Q-track limits, FPL limits and AMN mileage.
Appendix A2	Add		Updated 2009 income limits.
Appendix D	Remove and Replace	11,25	Page 11-Changed DMA to Health Management Systems. Page 25- added date last pay received to ERN1 documentation.
Appendix F	Remove and Replace		Add new form 130, NOW/COMP communicator form, Women's Health Medicaid Review Form, and updated Burial Exclusion and Burial Contract forms.
Appendix F TOC	Remove and Replace		Updated with new forms and revision dates.
Appendix G	Add		Add MT34 Cover Letter in front of MT33 Cover Letter
Appendix H-Overview	Remove and Replace	3	Updated address for mailing ASO records.

Appendix J	Remove and Replace	9,13	Page 9- added "BC" to acceptable citizenship valid values. Page 13- added instructions for coding deprivation field on DEM1 and coding APID screens when referral has already been made.
Appendix M	Remove and Replace	1	Added statement that Databroker must be checked when adding AU/BG member 18 or over.
Section 2100 TOC	Remove and Replace		Changed 2132 from MRWP/CHSS to NOW/COMP
Section 2200 TOC	Remove and Replace		Changed name of 2215 to Citizenship/Alienage/Identity
Section 2300 TOC	Remove and Replace		Added Personal Care Contracts Section
Section 2900 TOC	Remove and Replace		Added Money Follows the Person section
Main TOC	Remove and Replace		Added/updated sections listed above.

Pen and Ink Changes:

Update the Record of Receipt of Manual Transmittals for ESS Policy Manual Volume 2, Medicaid.