



Georgia Department of Human Resources • Division of Family and Children Services • Mark A. Washington, Assistant Commissioner Two Peachtree Street, Suite 19-490 • Atlanta, Georgia 30303-3142 • 404-651-8409 • 404-657-5105

August 1, 2009

MEDICAID MANUAL (OFI Policy Manual, Volume II) Transmittal NO.35

TO: County Departments of Family and Children Services
State DFCS Staff

FROM: Mark A. Washington, Assistant Commissioner
Division of Family and Children Services

RE: Medicaid Policy Updates/Changes

PURPOSE: For all COA's Section 2215 was updated to state that verification of identity is not required for qualified or undocumented aliens, and removed statement that a child born in another country to a U.S. citizen is required to choose their citizenship when they turn 18. Numerous sections were updated to reflect new voter registration procedures. If an applicant/recipient declines voter registration in writing, DFCS is not required to ask about it again. In Appendix C, time frames for when ACS should respond to emails and faxes were added, as well as contact numbers.

For ABD, in Section 2346, added step to say that if a Special Needs Trust is discovered, it must be sent to DCH Legal for approval. In Section 2399, information was added on how to treat an SSA Express account. Minor changes were made in Sections 2132, 2342, Appendix A1, and Appendix B.

For Family Medicaid, several sections were updated to reflect the change in Newborn policy that the child no longer needs to live with the mother. Appendix J was updated with procedures for coding citizenship/identity when the A/R has asserted good cause in an FS case. Procedures were also added for completing Newborn cases when the child no longer lives with the mother. In the TPL section, a statement was added explaining that PeachCare Rebound applications do not require an assignment of rights. Appendix D was updated with documentation requirements for when a Newborn eligible child no longer lives with the mother, and for documenting how assignment of rights for PeachCare rebounds was completed on PeachCare application. In Appendix B, the contact person for Women's Health Medicaid hearings was changed.

For Children in Placement, the Chafee Independence Program section was updated with basic eligibility criteria and procedures for handling closed records. Minor changes were also made in the Case Record Organization section.

In the Forms section, the form 94, 222 and 297M were updated with information about the requirement to cooperate with OCSS. The form 185 was also added.

DISCUSSION:

Specific changes to the Sections are discussed briefly under the Comments Section below.

UPDATES:**MANUAL TRANSMITTAL 35**

Section	Instructions for Manual Maintenance	Page	Comments
2132	Remove and Replace	7,9,14	Updated names and numbers for regional staff.
2174	Remove and Replace	1-5	Removed all references to the child having to live with the mother to be Newborn eligible. Updated policy and procedures to state that child no longer needs to continually live with the mother in order to receive newborn.
2215	Remove and Replace	1,4,9	Page 1, removed NOTE that a child born in another country to a U.S. citizen must choose their citizenship when they turn 18. Page 4- added statement that verification of identity is not required for qualified or undocumented aliens. Page 9, added identity to last sentence under "Exceptions"
2230	Remove and Replace	2	Added PCK Rebound application to applications that do not require assignment of rights.
2245	Remove and Replace	1	Removed statement that a Newborn eligible child must live with the mother.
2342	Remove and Replace	2-5	Changed "spouse" to "community spouse".
2346	Remove and Replace	3	Updated 2 nd paragraph in step 1 to say that if you discover a SNT you must send it to DCH legal for approval.
2399	Remove and Replace	15	Added how to treat an SSA Express account.
2610	Remove and Replace	1	Remove statement that child must continuously live with the mother to get Newborn Medicaid.
2657	Remove and Replace	4	In 2 nd block of chart 2657.1, added "identity"
2706	Remove and Replace	4	In step 2, added statement that agency is required to give voter registration form if a/r reports a new address in person.
2708	Remove and Replace	1	Added statement that agency is required to give voter registration form if a/r reports a new address in person.
2712	Remove and Replace	3	Added reference to Section

			2713 to last block of chart 2712.1.
2713	Remove and Replace	1	Added statement that agency is required to give voter registration form if a/r reports a new address in person.
2752	Remove and Replace	2	Added FAX number for DFCS Call Center.
2760	Remove and Replace	2,5	Page 2- minor clarification incase support section. Page 5- Added information on retention of Chafee Medicaid closed files.
2818	Remove and Replace	1-4	Pages 1-3, added basic eligibility criteria. Page 4, added info on how retention of closed Chafee records.
2980	Remove and Replace	1,3	Page 1, added statement that once a/r declines voter registration in writing, we do not have to ask again, added NOTE that we should offer forms if a/r reports address change in person that would affect voting location. Page 3, added address for ordering Motor Voter forms.
Appendix A1	Remove and Replace	2	Updated substantial gainful activity limits.
Appendix B	Remove and Replace	2,9	Page 2-Updated the DCH contact info for WHM hearings. Page 9- added step that all parties must be notified in the hearing appeal.
Appendix C	Remove and Replace	4,9,10	Added note to give time frames and when ACS should respond to emails and faxes. Contact number and email address added if updates not completed timely. Added a cheat sheet for claim and provider issues.
Appendix D	Remove and Replace	9,11	Page 9-Added documentation requirements for when a Newborn eligible child no longer lives with the mother. Page 11- added instructions to document that for Peachcare Rebounds the assignment of rights was completed on PCK application.
Appendix F	Remove and Replace		Updated form 94,222, 222SP and 297M with statement about requirement to cooperate with OCSS, Add Form 185.
Appendix F TOC	Remove and Replace		Updated with new forms and revision dates.
Appendix G	Add		Add MT35 Cover Letter in front of MT34 Cover Letter
Appendix J	Remove and Replace	12,13,14	Page 12- added instructions on coding citizenship/identity when a/r claims good cause in FS case, removed statement

			that valid values for newborn will need to be updated when CMD is completed. Page 13- added instructions for coding Newborn case when child lives with a female relative/caretaker other than the mother. Page 14- added instructions for coding a Newborn eligible child who is living with a male relative/caretaker
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Pen and Ink Changes:

Update the Record of Receipt of Manual Transmittals for ESS Policy Manual Volume 2, Medicaid.