



**Jim Martin, Commissioner**

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**MEDICAID MANUAL (ESS Policy Manual, VOLUME II) TRANSMITTAL NO. 5**

**TO:** County Departments of Family and Children  
Services State Staff

**FROM:** Juanita Blount-Clark, Director  
Division of Family and Children Services

**RE:** 2003 COLA, Institutionalized Hospice, Documentation Standards

**PURPOSE:** This transmittal contains the 2003 COLA increases for ABD Medicaid Income Limits. The transmittal also contains two new sections, Institutionalized Hospice and Appendix D, Documentation Standards as well as miscellaneous corrections and changes to other sections.

**DISCUSSION:** Appendix A1 has been updated to reflect the 2003 Cost of Living Adjustment (COLA) increases. QI-2 has been removed from the chart in Appendix A1 as federal funding of the program ceased effective December 31, 2002.

Section 2146, Qualifying Individuals–2 (QI-2), has **not** yet been removed as applicants may continue to apply for and receive QI-2 benefits as prior months, with December 2002 being the final month of benefits. This section will be removed from the manual effective April 2003.

Section 2136, Institutionalized Hospice (IH), has been added to the manual. This class of assistance provides Medicaid to terminally ill individuals who receive hospice care services while residing in a Medicaid participating nursing home. Effective April 2003, these recipients will be required to pay a cost share calculated in a manner similar to determining patient liability for regular Nursing Home (NH) Medicaid recipients. This section should be reviewed thoroughly by ABD staff.

Section 2151, Medically Needy NH/Medically Needy IH, was updated to include new MN-IH policy and procedures.

Appendix D, Documentation Standards has been added to the manual.

Section 2215, Citizenship/Alienage, Section 2131, Community Care Services Program, Section 2840, IV-E Budgeting, Appendix A2 2001 and 2002, and TOC 2900 were updated to reflect miscellaneous corrections and policy clarifications.

Specific changes to the Sections are discussed briefly under the Comments Section below.

Manual Transmittal 5 includes information found in Medicaid e-mails numbered through 02-16, except for 02-13, Face to Face Interview Waiver, which will be included in Manual Transmittal 6.

**UPDATES:**

| <b>Section</b>     | <b>Instructions for Manual Maintenance</b> | <b>Comment</b>   |
|--------------------|--|--|
| 2131               | Remove and Replace                         | Basic Considerations...Page 1 – acronym AAA definition corrected   |
| 2136               | Insert after Section 2135                  | Institutionalized Hospice: New COA added   |
| 2151               | Remove and Replace                         | Adds new Institutionalized Hospice policy to this Section on Medically Needy.  |
| 2215               | Remove and Replace                         | Corrects 40 qualifying quarters policy in chart 2215.1, individuals who entered the U.S. AFTER 08/22/96 but who have 40 quarters |
| 2840               | Remove and Replace                         | Corrects miscellaneous typographical errors, no policy changes   |
| Appendix A1 (2003) | Insert in front of Appendix A1 - 2002      | Updates ABD Income Charts with 2003 COLA increases   |
| Appendix A2 (2001) | Remove and Replace                         | Corrects GIC for BG of 3 for year 2001   |
| Appendix A2 (2002) | Remove and Replace                         | Corrects GIC for BG of 3 for year 2002   |
| Appendix D         | Insert after Appendix C                    | Contains documentation standards for all Medicaid classes of assistance.   |
| TOC-Manual         | Remove and Replace                         | Adds new Section 2136 and Appendix D   |
| TOC-2100           | Remove and Replace                         | Adds new Section 2136  |
| TOC-2900           | Remove and Replace                         | Adds previously omitted Section 2927   |

**Pen and Ink Changes:**

Update the Record of Receipt of Manual Transmittals for ESS Policy Manual Volume 2, Medicaid.