

Brian P. Kemp
Governor

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Commissioner



Georgia Department of Human Services
Aging Services | Child Support Services | Family & Children Services

FOOD STAMP (SNAP) PROGRAM MANUAL TRANSMITTAL NO. 69

TO: Regional Directors, County Department of Family and Children Services, OFI Field Operations Staff and OFI State Office Staff

FROM: Candice Broce
Commissioner

DATE: September 06, 2022

RE: Food Stamp (SNAP) Program Manual Transmittal 69

The purpose of this transmittal is to provide policy updates to the Food Stamp (SNAP) Program's Categorical Eligibility, Financial Eligibility Criteria Overview, Resources, Standard Deduction, Excess Medical Deduction, Shelter and Utility Deductions, Homeless Shelter Deduction, Interim Changes, Reporting Requirements, Issuance, Appendix A – Financial Standards, and Appendix A – Table of Contents sections of the manual. Updates were made to these sections based on the Food and Nutrition Service (FNS) Cost of Living Adjustments (COLA) for Federal Fiscal Year (FFY) 2023. The Food Stamp (SNAP) Program's COLA changes are effective **October 1, 2022, through September 30, 2022.**

This transmittal also provides updates to the standard utility allowances, Form 296 Expedited Food Stamp Screening Tool (English and Spanish) and Form 339 Simplified Reporting Requirements (SRR) Notice (English and Spanish).

Additionally, this transmittal provides policy updates to Appendix F Forms. Updates were made to Forms 47 and 846 (16 languages) to reflect the new lottery and gambling limit and the updated Non-Discrimination Statement). Form 298 (English and Spanish) was updated to reflect language corrections per FNS and the Non-Discrimination Statement. Form 299 (English and Spanish) was updated to correct the mailing address. The current 36-month period was updated on Forms 826 and 826A (English and Spanish). The new resource limits, lottery and gambling limits, and Non-Discrimination Statement (English and Spanish) were updated on Form 846. Form 859 was updated to reflect the new lottery and gambling limit (English and Spanish). Form 875 was updated to remove the student eligibility statement regarding the work study

program (English and Spanish), and the updated Form 5460 was provided by the DHS Privacy Officer (English and Spanish).

The policy revisions include:

- Section 3210 – Categorical Eligibility – This section is updated to reflect the lottery and gambling reporting amount changed from \$3750 to **\$4250**.
- Section 3400 – Financial Eligibility Criteria Overview – This section is updated to reflect the resource limits changed from \$2500 to **\$2750** for regular SNAP households and \$3750 to **\$4250** for households with at least one person who is age 60 or older or disabled.
- Section 3405 – Resources – This section is updated to reflect the resource limits changed from \$2500 to **\$2750** for regular SNAP households and \$3750 to **\$4250** for households with at least one person who is age 60 or older or disabled.
- Section 3613 – Standard Deduction – This section is updated to reflect the standard deduction changes as follows:
 1. AU Size (1-3) from \$177 to **\$193**
 2. AU Size (4) from \$184 to **\$193**
 3. AU Size (5) from \$215 to **\$225**
 4. AU Size (6+) from \$246 to **\$258**
- Section 3614 – Excess Medical Deduction – This section is updated to reflect the new mileage rate changed from .585 to **.625**.
- Section 3617 – Shelter and Utility Deductions – This section is updated to reflect the following changes:
 1. The excess shelter deduction changed from \$597 to **\$624**
 2. The heating and cooling standard utility allowance (H/C SUA) changed from \$339 to **\$379**
 3. The limited standard utility allowance (LSUA) changed from \$302 to **\$335**
 4. The telephone standard changed from \$41 to **\$46**
- Section 3618 – Homeless Shelter Deduction – This section is updated to reflect the homeless shelter deduction changed from \$160 to **\$167**.
- Section 3715 – Interim Changes – This section is updated to reflect the lottery and gambling reporting amount changed from \$3750 to **\$4250**.

- Section 3720 – Reporting Requirements – This section is updated to reflect the lottery and gambling winning reporting amount changed from \$3750 to **\$4250**.
- Section 3810 – Issuance – This section is updated to reflect the minimum benefit amount for one and two person households changed from \$20 to **\$23**.
- Appendix A – Food Stamp Income Limits – This section is updated to reflect the new Food Stamp (SNAP) Program income limits effective **October 1, 2022**.
- Appendix A – Basis of Issuance Tables – This section is updated to reflect the new Federal Fiscal Year (FFY) 2022 Basis of Issuance (BOI) Tables effective **October 1, 2022, through September 30, 2023**.

The form changes include:

- Form 47 Food Stamp Program in Georgia (Rev. 10/22) – This form has been translated in the following 15 languages: Arabic, Bosnian, Burmese, Chinese, Farsi, French, Gujarati, Hindi, Japanese, Korean, Nepali, Portuguese, Russian, Spanish, and Vietnamese. Changes were made to reflect the new lottery and gambling limit and the updated Non-Discrimination Statement.
- Form 296 Expedited Food Stamp Screening Tool (Rev. 10/22) – This form has been updated to reflect the new SUA amounts (English and Spanish).
- Form 298 Georgia Senior SNAP Application (Rev. 10/22) – This form has been updated to reflect the verbiage changes as provided by FNS and the Non-Discrimination Statement (English and Spanish).
- Form 299 Senior SNAP Brochure (Rev. 08/22) – This form has been updated to reflect the address correction in the brochure (English and Spanish).
- Form 339 Simplified Reporting Requirement (SRR) Notice (Rev. 10/22) – The form has been updated to reflect the new monthly gross income amounts (English and Spanish).
- Form 495 Job Search Record (Rev. 08/22) – This form was received from the TANF Unit. Form has been reformatted (English and Spanish).
- Form 516 Record of Attendance and Performance Report (Rev. 07/22) – This form was received from the TANF Unit. The word “Holiday” was added as an attendance option (English and Spanish).

- Form 826 Time-Limit Adverse Action Notice (Rev. 08/22) – This form has been updated to add the correct 36-month time-period (English and Spanish).
- Form 826A Second Three Month Period Adverse Action Notice (Rev. 08/22) – This form has been updated to add the correct 36-month time-period (English and Spanish).
- Form 846 Change Report Form (Rev. 10/22) – This form has been translated in the following 15 languages: Arabic, Bosnian, Burmese, Chinese, Farsi, French, Gujarati, Hindi, Japanese, Korean, Nepali, Portuguese, Russian, Spanish, and Vietnamese. Changes were made to update the resource limits, lottery and gambling limit, ADA statement and the Non-Discrimination Statement.
- Form 859 SNAP Work Rules (Rev. 10/22) – This form was updated to reflect the new lottery and gambling limit (English and Spanish).
- Form 875 Verification of Educational Assistance Income (Rev. 08/22) – This form was updated to remove the student eligibility statement regarding the work study program (English and Spanish).
- Form 5460 Notice of Privacy Practices (Rev. 08/22) – This updated form was provided by the DHS Privacy Officer (English and Spanish).

This transmittal is effective October 1, 2022.