



Nathan Deal, Governor

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April 09, 2012

TO: County Departments of Family and Children Services
Regional Directors
Regional Managers
State Staff

FROM: Ron Scroggy, ^{RS} Acting Division Director
Division of Family and Children Services

RE: Updates and Revisions to the Citizenship and Identification Policies

PURPOSE:

The purpose of manual transmittal # 26 (MT 26) is to revise the current Citizenship and Identification policies to comply with HB 87, Georgia Laws **O.C.G.A. § 50-36- 1, § 50-36-2** and to update other related policies that are affected by this revision.

Policy revisions include:

- o Requirement to verify that TANF applicants are legally present in the United States
- o Requirement to verify the identity of all TANF applicants and recipients
- o Explanation of new documents that may be used to verify identity of participants
- o Clarification that TANF grant will be used for the well-being of children and families
- o Revised Forms, 281- Grandparents Raising Grandchildren, included new code to initiate Monthly Subsidy Payments (MSP) or authorize retro GRG-MSP payments
- o Revised Form 351- GRG TANF Monthly Subsidy (MSP) and/or Crisis Intervention Services Payment (CRISP) Worksheet
- o Revised Form 524- Georgia Department of Human Services Information Sheet to update DHS logo, change DHS information line phone number at two locations and removed Angel Food Ministries from the nutrition assistance section.

The material contained in this transmittal will be updated on the ODIS website effective April 1, 2012.

Significant changes are noted below.

The revision includes the following clarifications:

- o Citizenship status and legal presence in the United States will be verified from all applicants for the TANF cash assistance program
- o The identity of all applicants, including payees, legal guardians, minor parents acting as adults, and penalized or disqualified individuals receiving benefits for children, must be verified.

IMPLEMENTATION

Changes are effective April 1, 2012.