




MEMORANDUM

TO: Virginia Pryor, Interim Director

FROM: Jon M. Anderson, Chief Deputy Division Director 

Date: March 12, 2018

RE: TANF Policy Chapter 1600 Revisions

Basic Issue/Question: Attached for your review is a copy of the TANF revised policy updates for Chapter 1600.

Key Information/Facts: The purpose of this policy update is to revise Chapter 1600 Budgeting – Earned Income Deductions, Standard Work Deductions and Earned Income Deduction Penalties.

Corrections to typographical errors were made where needed.

The effective date of this transmittal is March 2018. Changes were in effect with the implementation of Georgia Gateway.

ACTION NEEDED: DFCS Director’s signature is needed on the attached cover letter that will be submitted with the transmittal.

If you have questions or concerns, please feel free to contact Kimberly E. Smith at (404) 651-9954 or by email at Kimberly.Smith2@dhs.ga.gov.

Thank you


Coordination/Approval

Jeff Lukich, Chief of Staff

Carla Fairley, Assistant Deputy Division Director

Ann C. Carter, OFI State Operations Director

Laura Beggs, TANF Unit Manager

Approve: 	Date: <u>4/4/18</u>
Approve: <u>CF</u>	Date: <u>3-16-18</u>
Approve: <u>ACC</u>	Date: <u>3-16-18</u>
Approve: <u>LB</u>	Date: <u>3/16/18</u>



March 12, 2018

TANF PROGRAM MANUAL TRANSMITTAL NO. 37

TO: District Managers, Deputy District Managers,
County Department of Family and Children Services and State Office
Staff

FROM: Virginia Pryor, Interim Director, Department of Human Services

RE: TANF Program Manual Transmittal No. 37

The purpose of Manual Transmittal #37 (MT37) is to add, edit and update the TANF Policy Manual.

Minor corrections to previously approved policy and typographical errors have also been made where necessary but are not noted in this transmittal. In addition, minor changes and rearrangement of sentences and/or paragraphs have been made for clarity.

A highlighted section identifies changes in the text. Changes that do not affect the meaning of the text (i.e. grammatical or spelling corrections) have not been identified. Significant changes are noted below; however other minor changes might also have been made to the following sections:

Chapter 1600- Budgeting

IMPLEMENTATION

Changes were effective with the implementation of Georgia Gateway Integrated Eligibility System (IES).

Chapter 1600

Section 1605-Basic Budgeting- the revision includes Earned Income Deductions, Standard Work Deductions and Earned Income Deduction Penalties.

Section 1610- Determining Representative Income & Expenses- the revision includes added verbiage to CHART 1610.3.

Section 1615 – Deductions – the revision includes Earned Income Deductions, Standard Work Deductions and Earned Income Deduction Penalties.

Section 1622- Budgeting the Income of a Stepparent- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1624- Budgeting the Income of the Parent(S) of a Minor Caretaker- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1626- Budgeting the Income of an Ineligible Parent- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1628- Budgeting the Income of the Spouse of a Nonparent Caretaker- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1630- Budgeting the Income of an Ineligible Spouse of a Married Dependent Child- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1635- Allocation to an Ineligible Spouse and/or Child- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1665- Budgeting the Income of a Disqualified Individual- the revision includes updated verbiage on the use of the Standard Work Deduction.

Section 1670- Budgeting the Income of a Penalized Individual- the revision includes updated verbiage on the use of the Standard Work Deduction

ON LINE MANUAL UPDATE

The material contained in this transmittal will be updated on the ODIS website effective March 2018.