



MEMORANDUM

TO: Tom Rawlings, Division Director

FROM: Jon Anderson, DFCS Chief Deputy Division Director

DATE: March 4, 2019

RE: Form 297- Application for TANF, Food Stamps and Medical Assistance

THIS IS AN ACTION MEMO

Basic Issue/Question: Grandparents Raising Grandchildren (GRG) was added to the TANF portion.

Key Information/Facts: The purpose of this form update is to add the GRG portion to pages 1 & 3 of the Application for Benefits.

This transmittal is effective March 2019.

ACTION NEEDED: DFCS Director's signature is needed on the attached cover letter that will be submitted with the transmittal.

If you have questions or concerns, please feel free to contact Melinda Mewbourn at (404) 651-7333 or by email melinda.mewbourn@dhs.ga.gov or Demonica Monroe at (404) 657-3731 or by email at demonica.melton-monroe@dhs.ga.gov.

Thank you.

Coordination/Approval:

Carla Fairley, Assistant Deputy Division Director

Ann Carter, State Operations Director

Laura Beggs, TANF Unit Manager

Approve CF Date 3-5-19

Approve ACC Date 3-5-19

Approve LB Date 3/4/19



TO: District Managers, Deputy District Managers,
County Division of Family and Children Services and State Office Staff

FROM: Tom C. Rawlings, Director, Department of Human Services

RE: **TANF Program Manual Transmittal No. 45**

DATE: March 4, 2019

The purpose of Manual Transmittal # 45 is to add, edit and update the Form 297- Application for TANF, Food Stamps and Medical Assistance. Grandparents Raising Grandchildren (GRG) was added to the TANF portion.

Minor corrections to previously approved policy and typographical errors have also been made where necessary but are not noted in this transmittal. In addition, minor changes and rearrangement of sentences and/or paragraphs have been made for clarity.

A highlighted section identifies changes in the text. Changes that do not affect the meaning of the text (i.e. Grammatical or spelling corrections) have not been identified. Significant changes are noted below; however other minor changes might also have been made to the following sections:

Section:

APPENDIX A

IMPLEMENTATION

Changes are effective for Form 297- Application for TANF, Food Stamps and Medical Assistance and will be shared across all programs.

ON LINE MANUAL UPDATE

The material contained in this transmittal will be updated on the ODIS website effective March 2019.