

**Georgia Department of Human Services  
Division of Family and Children  
Services**

**TANF FAMILY SERVICE  
PLAN  
PERSONAL RESPONSIBILITY**

Case Name: \_\_\_\_\_  
Client Name: \_\_\_\_\_  
Client ID Number: \_\_\_\_\_

Worker ID: \_\_\_\_\_

Case Type  Initial  Update  
Active CPS Yes No  
case Months on    
TANF \_\_\_\_\_  
Worker Telephone: \_\_\_\_\_

**Personal Responsibilities**

I understand that as a TANF applicant/recipient I must meet the following responsibilities that have been

- checked: Attend parent/teacher conferences.
- Ensure that minor dependent children attend school.
- Attend parenting class. (IF SCHEDULED)
- Attend financial management counseling
- class. Attend life skills class.
- Attend addictive diseases counseling/treatment
- sessions. Attend mental health counseling/treatment sessions.
- Participate in rehabilitation services.
- Comply with a DFCS child welfare case plan as appropriate.
- Attend family planning counseling sessions.
- Meet my work requirements including requirements to develop my TANF Family Service plan.
- Use TANF cash assistance funds or TANF debit card to make responsible purchases as explained by my case manager.

**By signing this form, you indicate that you understand and agree with the following statements:**

- I have read and I understand my personal responsibilities as specified in this section.
- I understand that if there is any change in my circumstances, I must discuss it with my case manager and update the TFSP.
- **I understand that if I do not meet the requirements specified in my TANF Personal Responsibility Compliance Plan, the cash assistance that my family and I receive may be reduced or terminated.**
- **I understand that it is strictly prohibited to use the cash assistance funds or TANF DEBIT card to withdraw cash or perform transactions at casinos, liquor stores, adult-oriented entertainment facilities “strip clubs”, poker rooms, bail bonds, night clubs/salons/taverns, bingo halls, race tracks, gaming establishments, gun/ammunition stores, cruise ships, psychic readers, smoking shops, tattoo/piercing shops, and spa/massage salons is strictly prohibited. The use of cash assistance funds or the TANF DEBIT card at these businesses will constitute an intentional program violation (fraud) on the part of the benefit recipient.**

\_\_\_\_\_  
Participant's Signature

\_\_\_\_\_  
Date

