


Office of Financial Services  
***1219 Collection of Funds Owed to the  
Georgia Department of Human Services  
(DHS)***

2024-10-28

# Table of Contents

Authority.....	2
References .....	3
Applicability.....	4
Definitions .....	5
Responsibilities .....	6
History.....	7
Evaluation .....	8

	<p align="center"><b>Department of Human Services Policy and Manual Management System</b></p>	<p align="right"><b>Index:</b> POL 1219</p>
		<p align="right"><b>Revised:</b> 09/15/2023</p>
		<p align="right"><b>Next Review:</b> 09/15/2025</p>

The Georgia Department of Human Services is to collect all funds owed to it by other state of Georgia agencies, individuals, or other parties within the state fiscal year.

# Authority

Official Code of Georgia Annotated (O.G.C.A) § 49-2-1, DHS created effective July 1, 2009.

# References

None

# Applicability

This policy is applicable to all Georgia Department of Human Services divisions and offices.

# Definitions

None

# Responsibilities

- The Director of the Office of Human Services (OFS) is responsible for issuing and updating procedures to implement this policy.
- Each division and office under the direction of DHS is responsible for complying with the procedures related to this policy.



# History

- This policy replaces the Department of Human Services policy POL1219 effective 7/10/2007.
- This policy replaces the Department of Human Resources Administrative Policy and Procedures Manual, Part VIII.C.7.

# Evaluation

The effectiveness of this policy is evaluated by the Georgia Department of Audits and the Office of Financial Services during the annual state fiscal year audit.