



**GEORGIA DEPARTMENT OF HUMAN SERVICES
Human Resources Policy #1201 A6**

DRESS CODE ACKNOWLEDGEMENT RECEIPT

I have read and understand the content, requirements, and expectations of the Department of Human Services (DHS) dress code, as outlined in DHS Human Resources Policy #1201 — Conduct Standards and Ethics in Government, Section I — Dress Code and DHS Human Resources Policy #1201, Attachment 4 — Dress Code Guidelines. I received a copy of the policy and dress code guidelines. I agree to abide by the dress code as a condition of my DHS employment.

I understand, if I have questions, at any time regarding the dress code policy, I will consult with my immediate supervisor and/or my Human Resources Representative.

Employee Printed Name: _____

Employee Signature: _____

Date: _____

Supervisor Printed Name: _____

Supervisor Signature: _____

Date: _____

Acknowledgment Receipt is to be maintained in supervisor's file.